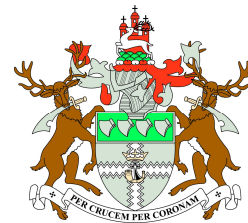


# Supplementary Council Agenda



## Epping Forest District Council

### Council Tuesday, 21st April, 2015

**Place:** Council Chamber, Civic Offices, High Street, Epping  
**Room:** Council Chamber  
**Time:** 7.30 pm  
**Committee Secretary:** Council Secretary: Simon Hill  
Tel: 01992 564249 Email:  
democraticservices@eppingforestdc.gov.uk

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#### Reports of the Cabinet

#### 13. WASTE MANAGEMENT PARTNERSHIP BOARD 2015 (Pages 3 - 4)

(Environment Portfolio Holder) To consider the attached report.

#### 19. EXCLUSION OF PUBLIC AND PRESS

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph Number	Information
20	Epping Forest Shopping Park - Progress Report	3	

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Confidential Items Commencement:** Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the

press and public to be completed by 10.00 p.m. at the latest.

- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

**Background Papers:** Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

**20. EPPING FOREST SHOPPING PARK - PROGRESS REPORT (Pages 5 - 6)**

(Assets & Economic Development Portfolio Holder) To consider the attached restricted report.

## ***Report to the Council***

**Committee:** Cabinet

**Date:** 13 April 2015

**Subject:** Waste Management Partnership Board

**Portfolio Holder:** Environment – Councillor W Breare-Hall

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### **Recommending:**

**(1) That the Waste Management Partnership Board be re-established for the monitoring of the Waste Management Contract with Biffa Municipal Limited; and**

**(2) That the Council's membership of the Board be approved as follows:**

**(a) The Environment Portfolio Holder (as Chairman);**

**(b) The Finance Portfolio Holder;**

**(c) The Director of Neighbourhoods;**

**(d) The Assistant Director of Neighbourhoods (Technical); and**

**(e) The Council's representative under the Contract.**

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### **Report:**

1. The Council let a 10 year Waste Management Contract to Biffa Municipal Limited on 4 November 2014. The contract covers all household waste and recycling collections and street cleansing services.

2. The previous contract benefited from a Waste Management Partnership Board (WMPB) which was responsible for strategic oversight of the contract. The arrangement worked very well and enabled the Council to achieve a number of innovations and service enhancements, such as:

- introduction of weekly Food and Garden recycling service;
- recycling of street cleansing arisings;
- publicity campaigns; and
- organising events in schools and the such like.

3. In light of the success of the previous Board, it is recommended that a similar Partnership Board be established for the contract with Biffa Municipal Limited. By formally approving a Waste Management Partnership Board for the management of this contract the Council will be showing its commitment to the partnering arrangements.

4. The Board is not an executive decision making body. Its purpose is to provide strategic oversight and review performance against agreed objectives. The key functions of the Board would be:

- (a) to monitor service performance;
- (b) to encourage innovation;
- (c) to manage the contract proactively;
- (d) to develop, strengthen and encourage partnership working;
- (e) to seek rapid and fair resolution of differences;
- (f) to review the Partnership and its performance; and
- (g) to report to the Cabinet as necessary.

5. The Board will not involve itself with day to day operational issues. The previous Partnership Board consisted of two elected Members: the Environment Portfolio Holder (as Chairman) and the Finance and Technology Portfolio Holder, who were supported by officers. It is recommended that a similar membership should be considered along with three Officers as members; these being the responsible Service Director, Assistant Director and the Officer overseeing the contract.

6. In order to have parity, Biffa Municipal Limited will be invited to nominate the same number of members as the Council, with at least one Biffa Board Director to be present at each meeting.

7. We recommend as set out at the commencement of this report.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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